



<https://www.jobzfrica.com/job/sasol-internships/>

## Sasol: HR Internships 2024 New Application

### Description

Sasol offers an exciting opportunity for individuals passionate about Human Resources to join our team as HR Interns. This internship program is designed to provide hands-on experience and exposure to various facets of HR within a dynamic and diverse corporate environment. The HR Interns will have the chance to contribute meaningfully to real HR projects while learning from experienced professionals.

### Responsibilities

- **Support HR Operations:** Assist in day-to-day HR administrative tasks, including employee record maintenance, data entry, and documentation.
- **Recruitment Assistance:** Participate in recruitment activities such as candidate sourcing, screening resumes, scheduling interviews, and onboarding support.
- **Learning & Development:** Contribute to the organization of training sessions, workshops, and other learning initiatives.
- **HR Analytics:** Assist in data collection, analysis, and reporting to support HR decision-making processes.
- **Employee Engagement:** Participate in initiatives aimed at fostering a positive work culture and employee engagement.

### Qualifications

- Pursuing a Bachelor's or Master's degree in Human Resources Management, Business Administration, or a related field.
- Strong passion for HR practices and a desire to learn and grow within the HR domain.
- Excellent communication and interpersonal skills.
- Ability to handle confidential information with professionalism and discretion.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, etc.).

### Job Benefits

- Mentorship and guidance from seasoned HR professionals.
- Exposure to diverse HR functions and projects.
- Networking opportunities within the company.
- Hands-on experience in a corporate setting.

### Contacts

Interested candidates are encouraged to submit their resumes along with a cover letter outlining their interest in the HR internship program at Sasol. Applications will be reviewed on a rolling basis.

At Sasol, we are committed to fostering an inclusive work environment that values diversity and equal opportunities. We encourage individuals from all backgrounds to apply for this exciting HR internship opportunity and be a part of our journey toward innovation and excellence in the global marketplace.

### Hiring organization

Sasol

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Chemical Manufacturing

### Job Location

Sandton, Gauteng, South Africa,  
2146, Sandton, Gauteng, South Africa

### Working Hours

09

### Date posted

November 8, 2024

### Valid through

08.01.2028

