



<https://www.jobzfrica.com/job/pedros-internship/>

## Pedros Internships 2024 / 2025 New Hiring

### Description

As an Internship Coordinator at Pedros, you will play a pivotal role in shaping the future workforce. You will be responsible for connecting talented interns with our partner organizations, fostering their growth and development, and ensuring a mutually beneficial experience. This position offers you the chance to make a meaningful impact on the lives of aspiring professionals while gaining valuable experience in talent development and recruitment.

### Responsibilities

- **Internship Placement:** Collaborate with partner organizations to understand their staffing needs and match them with suitable interns from our talent pool.
- **Candidate Selection:** Review applications, conduct interviews, and assess potential interns' qualifications, skills, and career aspirations to make suitable placements.
- **Orientation and Onboarding:** Coordinate orientation sessions to ensure interns are well-prepared for their placements, providing guidance on expectations, policies, and goals.
- **Mentorship and Support:** Serve as a point of contact for both interns and host organizations, offering guidance and support throughout the internship period.
- **Performance Evaluation:** Monitor intern performance and gather feedback from both interns and host organizations to facilitate growth and development.
- **Networking Events:** Organize and participate in networking events, workshops, and seminars to foster professional development and relationships within the Pedros community.
- **Documentation and Reporting:** Maintain accurate records of intern placements, feedback, and progress, providing regular reports to management.
- **Quality Assurance:** Continuously improve the internship program's quality, adapting to the evolving needs of interns and partner organizations.

### Qualifications

- Bachelor's degree in a related field.
- Strong interpersonal skills and the ability to build and maintain relationships.
- Exceptional organizational skills, attention to detail, and time management abilities.
- Excellent written and verbal communication skills.
- A passion for mentorship and professional development.
- Familiarity with talent development or recruitment is a plus.
- Self-motivated and driven to make a positive impact on the professional growth of young talent.

### Job Benefits

At Pedros, we understand that a comprehensive benefits package is essential to

### Hiring organization

Pedros

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Restaurants

### Job Location

Durban, KwaZulu-Natal, South Africa, 4001, Durban, KwaZulu-Natal, South Africa

### Working Hours

09

### Date posted

December 18, 2024

### Valid through

11.10.2025

attract and retain top talent. We offer a range of benefits to support the well-being and professional growth of our employees:

- **Competitive Compensation:** We offer competitive salaries, ensuring that our employees are rewarded for their dedication and contributions.
- **Professional Development:** We are committed to the growth of our team members. You will have access to ongoing training, workshops, and resources to enhance your skills and knowledge.
- **Healthcare Coverage:** We provide comprehensive healthcare coverage, including medical, dental, and vision insurance, to keep you and your family healthy.
- **Flexible Work Arrangements:** We recognize the importance of work-life balance. Depending on the role, we offer flexible work arrangements, including remote work options.
- **Paid Time Off:** We value the importance of taking time to recharge. Our generous paid time off policies include vacation days, holidays, and personal days.
- **401(k) Retirement Plan:** We offer a 401(k) retirement plan with employer matching, helping you save for your long-term financial security.
- **Mentorship Opportunities:** As an organization dedicated to mentorship, we encourage our team members to participate in our mentorship programs, both as mentors and mentees.
- **Networking Opportunities:** Join a diverse and vibrant community of professionals. We regularly organize networking events, seminars, and workshops to foster professional connections.
- **Inclusive Work Environment:** Pedros is committed to promoting diversity, equity, and inclusion. We have programs and initiatives in place to create an inclusive and welcoming workplace for all.
- **Career Advancement:** We believe in promoting from within whenever possible. You'll have the opportunity to grow and advance in your career with us.

## Contacts

To apply for the Internship Coordinator position at Pedros, please submit your resume and a cover letter outlining your relevant experience and why you're interested in this role. We look forward to hearing from you and helping shape the future of talented individuals in their career journeys.

*Pedros is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.*