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Electoral Commission of South Africa (IEC): Internships 2024 Latest Application

Description

The Electoral Commission of South Africa (IEC) is offering internship opportunities for dynamic and passionate individuals seeking hands-on experience in various aspects of electoral management. As an intern at the IEC, you will have the opportunity to contribute to the democratic process of South Africa while gaining valuable skills and insights into the electoral field.

Responsibilities

- **Assist in Electoral Operations:** Support the planning and execution of electoral activities, including voter registration, ballot preparation, polling station setup, and result tabulation.
- **Community Engagement:** Engage with stakeholders, including political parties, civil society organizations, and community groups, to promote voter education and awareness campaigns.
- **Data Management:** Assist in the collection, analysis, and management of electoral data to ensure accuracy and integrity throughout the electoral process.
- **Administrative Support:** Provide administrative assistance to various departments within the IEC, including documentation, scheduling, and logistical coordination.
- **Research and Analysis:** Conduct research on electoral trends, best practices, and legal frameworks to support decision-making and policy development within the organization.
- **Event Coordination:** Support the planning and coordination of events such as candidate debates, voter registration drives, and election observation missions.

Qualifications

- Currently enrolled in a Bachelor's or Master's degree program in Political Science, Public Administration, Law, International Relations, or a related field.
- Strong communication skills, both written and verbal, with the ability to engage effectively with diverse stakeholders.
- Excellent organizational skills and attention to detail, with the ability to manage multiple tasks simultaneously.
- Proficiency in Microsoft Office Suite and familiarity with data analysis tools and techniques.
- Demonstrated commitment to the principles of democracy, transparency, and accountability.
- South African citizenship or permanent residency is preferred.

Job Benefits

Hiring organization

Electoral Commission of South Africa

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Relations Services

Job Location

Pretoria, Gauteng, South Africa, 0001, Pretoria, Gauteng, South Africa

Working Hours

09

Date posted

September 24, 2024

Valid through

04.03.2028

- Gain practical experience in electoral management and democratic governance.
- Opportunity to work alongside experienced professionals in the field of elections and politics.
- Develop valuable skills in research, analysis, project management, and stakeholder engagement.
- Networking opportunities with a diverse range of stakeholders, including government agencies, civil society organizations, and international partners.
- Stipend or allowance may be provided, depending on the duration and nature of the internship.

Contacts

Interested candidates are invited to submit a cover letter, resume/CV, and academic transcripts to Via Email. Please indicate your preferred area of internship and availability in your application. Only shortlisted candidates will be contacted for further assessment.

Join the Electoral Commission of South Africa (IEC) and be part of our mission to promote democracy and electoral integrity in South Africa. Together, we can make a difference in shaping the future of our nation.